



# SAINT IGNATIUS

COLLEGE PREP

*Founded in 1870 as Chicago's first Jesuit school.*

## Senior Checklist | 2017-2018

### Develop Your Final College List

- You should begin narrowing down choices, but continue to research
- The average number of schools to which an SICP student applies is 8 colleges
- We encourage you to include a range of types: public/private, close/far, variety of costs
- Final list may include “reach” schools, but must include “likely” schools
- Each school should be a good fit for you, regardless of selectivity!



### What You Should Be Doing Now

- Continue visiting campuses
- Meet with college representatives when they visit Ignatius during lunches
- Begin online applications (remember to save all logins and passwords)
- Drafting and writing essays
- Make sure your autobiography is complete and turned-in by **August 31, 2017**
- Confirm with teachers about letters of recommendation, if required (you must speak with your teachers at least three to four weeks in advance of the school's deadline)
- Double check your current transcript (found on PlusPortals) and if corrections need to be made complete the “transcript correction form” (found in the Document Library on Family Connection) and turn into the Principal's office
- Take standardized tests – SAT, ACT, SAT Subject Tests, as required
- Send official scores directly to colleges
- Schedule interviews/auditions, if required
- Register for NCAA Eligibility Center, if applicable
- Keep working hard in all of your classes; all colleges will receive your mid-year and final transcripts as soon as they are ready to be sent.

### Timeline for Class of 2018

- **Monday, August 21 - Friday, October 19:** Complete your Senior Family Meeting by October 14th
- **Wednesday, September 27:** Financial Aid Night, 7:00-8:30pm, McLaughlin Theater.
- **Sunday, October 1:** Free Application for Federal Student Aid (FAFSA) becomes available
- **Thursday, October 5:** Online Transcript Requests for schools to which you will be applying early or priority (any November or early-December application deadlines) are due to your College Counselor.
- **Thursday, December 5:** Online Transcript Requests for all other schools are due to your College Counselor (regular decision and non-early applications).
- **Tuesday, May 1, 2018:** National Candidate Reply Date – this is the deadline to send your tuition deposit to the college in which you will be enrolling for the fall.

### Standardized Test Dates

<p><b>ACT Test Dates</b></p> <p>09/09/17 10/28/17 12/09/17</p> <p>Register online at <a href="http://www.actstudent.org">www.actstudent.org</a></p> 	<p><b>SAT and Subject Tests</b></p> <p>10/07/17 11/04/17 12/02/17</p> <p>Register online at: <a href="http://www.collegeboard.org">www.collegeboard.org</a></p> 
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## Family Connection

- Make sure that your email address is current and that you are checking for messages we are sending you.
- If you have lost/forgotten your password, your college counselor can reset it.
- Input your colleges to the “Colleges I’m Thinking About” tab and keep this list current – this is how we can send you news and visit info about your schools.
- Examine the school profiles and graph feature. This is the easiest way to help determine your chances for admission at any school.
- **“Match”** your Common Application Account, once you have signed the Common Application FERPA waiver and authorization.

## Online Transcript Requests

- You should only submit online transcript requests if you are sure that you will submit an application
- You must fill out an online Transcript Request for each college
- Online Transcript Requests are to be completed in Family Connection
- Online Transcript Requests for early/priority applications are due on **10/05**; all others are due on **12/05**

## Letters of Recommendation

- College Counselor letters of recommendation are sent automatically with your transcript
- Confirm with teachers in person at least three to four weeks before the application deadline
- Recommendations are sent directly by college counselors to colleges
- What to Give Teachers
  - Completed the Teacher Recommendation Form (Google Form) received in an email from the college counselors
  - A stamped and addressed envelope for schools that do not accept electronic submission
  - Any required forms from the colleges’ applications or college admissions websites
  - A thank you note or message – also, be sure to keep your teachers up-to-date on any college news, they are interested and excited for you!

## Application Processing Responsibilities

### *Student Responsibilities:*

- Submit applications, essay(s) and fees directly to colleges; submit transcript request forms and secondary school report forms to your college counselor; coordinate teacher recommendations; order official test scores to be sent from ACT/College Board to colleges.

### *College Counselor Responsibilities:*

- Send official transcripts, counselor and teacher recommendations, fee waiver form (if applicable), SICP School Profile, and Secondary School Reports to colleges.

### *Teacher Responsibility:*

- Upload recommendations directly to Naviance (if required).